

## Action Taken Report

IQAC meeting,

28.03.2022

1. MOU has been signed with the Principal of Shruti Academy of Management(Autonomous) Bhubaneswar on 13.01.2022 to take Up some short term actions such as formation of entrepreneurship development cell, formation of industry institute partner cell, student and faculty exchange programmes and long term activities like career counselling, outreach programmes, initiation of soft skill training for improvement of employability, promulgation of joint research etc.

In this context, career counselling programme was organised by career counselling cell of our college in collaboration with Shruti Academy of management, under OHEPEE on 4<sup>th</sup> march' 2022.

2. MOU is also executed with the executive registrar of Sri Sri University, Cuttack on 3<sup>rd</sup> March'2022.
3. The collection of data such as contact numbers and e-mail Id of students are sought for the purpose of satisfaction survey.
4. Academic audit is already over and the favourable report is already received by the college.
5. The inspection for extension of autonomy is already over but the extension is held up because of non-submission of SSR for NAAC as reported by UGC
6. National Seminars in Five Departments viz Commerce, Education, Zoology, Chemistry and Physics have already been organised and the brief report for the same has been uploaded in the college website.
7. An orientation Programme on "**Ethical issues in Research and service rule**" for employees of the college was held on 14<sup>th</sup> March 2022. Prof. L.N. Dash, Former Prof. of Economics, F.M. University and Mr. Jitendra Ku.Sahoo, District Co-ordinator, HRMS, Kendrapara were the resource persons.

Another orientation and retraining of Teachers was held on the topic "**The Past, Present and Future in emerging Technology**" on 22.03.2022. Prof. Sudhakar Panda, Former Vice Chancellor, Birla Global University and Prof P.K.Ghos, Professor of Economics, Allahabad University delivered a very informative, educative and illuminating talk on the theme..

8. The department of Odia organised an area study Programme on tribal folk culture and festivals in the village Kajala on 11.03.2022.
9. Under extension activity the Department of Chemistry Prepared Hand Sanitizer and distributed those to the students of Lal Bahadur Shastri Govt. High School, Satyavihar of Derabish Block, Kendrapara, on dated 26.03.2022.
10. Six add-on-courses such as Bio informatics, Tailoring, Retailing, Tourism, Industrial Chemistry and Remote Sensing have been approved by the Governing body on 16.03.2022, to be introduced from 2022-23 session.
11. Technical Knowhow on Waste Management has been developed by Botany Department.

Principal  
Kendrapara Auto. College  
Principal  
Kendrapara Autonomous College  
KENDRAPARA



# ଆଭ୍ୟନ୍ତରମାନ ନିର୍ଦ୍ଧାରଣ କମିଟି ବୈଠକ କେନ୍ଦ୍ରାପଡ଼ା ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ



କେନ୍ଦ୍ରାପଡ଼ା, ୨୯/୩(ନି.ପ୍ର) :  
କେନ୍ଦ୍ରାପଡ଼ା ସ୍ୱୟଂଶାସିତ  
ମହାବିଦ୍ୟାଳୟ ସମ୍ମିଳନୀ କକ୍ଷରେ  
ଅଧ୍ୟକ୍ଷ ଡ. ରାଜେନ୍ଦ୍ର ପ୍ରସାଦ ତ୍ରିପାଠୀଙ୍କ  
ସୌରୋଦ୍ଦିଷ୍ଟରେ ଆଭ୍ୟନ୍ତର ମାନ  
ନିର୍ଦ୍ଧାରଣ କମିଟି ତରଫରୁ ଏକ  
ବୈଠକ ଆଜି ଅନୁଷ୍ଠିତ ହୋଇଯାଇଛି ।  
କମିଟିର ଆବଶ୍ୟକ ଓ ପ୍ରମୋଦ  
କୁମାର ଦାସ ପୂର୍ବ ବିବରଣୀ ଉପସ୍ଥାପନ  
କରିବା ସହ ଆଗାମୀ ନାଲ୍ ପରିବର୍ତ୍ତନ

ପାଇଁ ଆବଶ୍ୟକ ପ୍ରସ୍ତୁତି ଉପରେ କିଛି  
ପଦକ୍ଷେପ ନେବା ଆବଶ୍ୟକ ସୂଚନା  
ପ୍ରଦାନ କରିଥିଲେ । ମହାବିଦ୍ୟାଳୟର  
ଶୈକ୍ଷିକ ବ୍ୟବସ୍ଥାକୁ ସୁଦୃଢ଼ କରିବା,  
ନାଲ୍ ପାଇଁ ସେଲ୍‌ସ୍ ଷ୍ଟଡି ରିପୋର୍ଟ  
ପ୍ରସ୍ତୁତ କରିବା, ପାଠ୍ୟକ୍ରମ ସହ  
ଅନ୍ୟାନ୍ୟ ଡିପ୍ଲୋମା କୋର୍ସ ଖୋଲିବା  
ଉପରେ ଆଲୋଚନା ହୋଇଥିଲା ।  
ମହାବିଦ୍ୟାଳୟର ପ୍ରାକ୍ତନ ଅଧ୍ୟକ୍ଷ  
ନନ୍ଦ କିଶୋର ପରିଡ଼ା, ଡ. ସେଲ୍

ସମସ୍ତଙ୍କୁ, ପ୍ରଫେସର ବିଭୂମିତ୍ତ ବଳ,  
ଉପାଧ୍ୟକ୍ଷ ଗୋପାଳ ଚନ୍ଦ୍ର ବେହେରା,  
ପ୍ରାଧ୍ୟାପକ ଦୁର୍ଯ୍ୟୋଧନ ପରିଡ଼ା ଏବଂ  
ନାଲ୍ ଫାୟୋଜକ ଡ. ଜ୍ଞାନୀନ୍ଦ୍ର ଦାସ,  
ୟୁଜିସି ଫାୟୋଜକ ପ୍ରଭାକର ମଲିକ,  
ପ୍ରଶାସନିକ ସହଯୋଗୀ ଡ. ସଞ୍ଜିବ  
ମହାନ୍ତି, ଡ. ଦେବେନ୍ଦ୍ର ଟଣାଛାୟତ  
ପ୍ରମୁଖ ଆଲୋଚନାରେ ଅଂଶଗ୍ରହଣ  
କରିଥିଲେ । ଅଧ୍ୟାପିକା ଡ. ବିପ୍ରା ରାୟ  
ଧନ୍ୟବାଦ ଅର୍ପଣ କରିଥିଲେ ।



Kendrapara, Odisha, India  
G97X+9H4, Kendrapara, Odisha 754211, India  
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Long 86.399026°  
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### Proceedings of the IQAC meeting held on 28.03.2022.

The 3<sup>rd</sup> IQAC meeting for the session 2021-22 was held on 28.03.2022 at 11am in the mini conference Hall under the Chairmanship of Dr. R.P.Tipathy, Principal and Chairman of IQAC. The following members of the committee were present.

1. Dr. R.P.Tripathy, Principal cum Chairman
2. Prof. G.C. Behera, Vice-Principal
3. Prof. Dr. P.K. Das, Co-ordinator
4. Prof. Nanda Kishore Parida, Former Principal (Management Nominee)
5. Prof. Bindumitra Bal, Former Principal (Alumni Member)
6. Prof. Dr. Sk. Samsur, Former Principal (Stake Holder)
7. Prof. Duryodhan Parida, Former Reader in English (Member from the locality)
8. Prof. Dr. G.Dash, Administrative Bursar
9. Prof. Dr. D.N.Gochhayat, Academic Bursar
10. Dr. P.Mallick, Reader in Education.
11. Mr. R.N. Mohanty, Reader in Education.
12. Mr. R.K.Das, Reader in Physics
13. Dr. Mrs. D.ray, Lecturer in Economics
14. Dr. D.K.Sarangi, Lecturer in Psychology
15. Dr. S. Behera, Lecturer in Zoology.

The Co-ordinator IQAC, Dr. P.K.Das, Read out the resolutions taken in the previous meeting and it was approved unanimously. He also placed the action taken report and other achievements of the college. After discussion on the agenda, the following resolutions were adopted.

1. The submission of AQAR for 2020-21 session is to be prepared in the best possible manner since the date for this is deferred to 15<sup>th</sup> May 2022 instead of 31<sup>st</sup> March 2022.
2. A four member team for each aspect of the 7 point criteria of the AQAR/SSR shall be formed for preparation of the same so that our submission becomes the best.  
Further the team that prepares the aspect concerned of the seven number criteria shall prepare the SSR accordingly. The AQAR/SSR preparation shall be monitored by the appropriate authority for minimal flaw in the work.
3. The IQAC coordinator is assigned to formulate a master plan from the beginning of the academic session every year. An advanced planning shall be made for submission of AQAR of 2021-22 session.
4. Regarding academic development, the academic bursars are requested to supervise the conduct of classes and report the same to the principal every day for smooth running of the college.  
The agenda regarding office management is deferred to the next IQAC meeting.
5. The administration of the college is requested to allocate necessary funds as incentive for the teachers who would publish research articles in UGC Carelist/Scopus index journal. The amount allocated for the said purpose is limited to Rs.3000 /- (Rupees three thousand) only and this amount would be met from the seed money for the purpose.

6. The research committee of the college would notify this financial incentive as soon as possible to incentivise the research programmes.
7. The guidelines of the IQAC are to be provided to all the faculties to equip them with information and inspiration for preparing the AQAR and SSR for NAAC.
8. The automation work of the college library is to be completed by June 2022, so that the college does not fail in this regard in NAAC Supervision. The agency concerned for library automation is to be issued with a letter for completion of the work on war footing.
9. The agency named **star soft** will be issued with an urgent notice to update the college website within 7 days and also part with necessary facilities in the website for the college to update at their own convenience on the basis of the necessity.
10. The IIQA will be sent to the UGC only after 70% completion of the SSR for NAAC. In the mean time, the necessary documents like affiliation of subjects and land records etc are to be obtained from the appropriate corners for preparation of IIQA.
11. Other programmes such as Alumni talk, turning the campus Wi-Fi, rainwater harvesting etc shall be taken up in due course of time.
12. The superannuated teaches on demand by the students may be requested to engage classes as per the provision for the purpose.
13. The outreach programme taken up by zoology department is praiseworthy to have accomplished it without any financial aid. Hence this department shall be provided with necessary funds subject to submission of a report and requirements in this regard.
14. The committee appreciated the endeavours of the Principal for opening up some add on courses in subjects like Bioinformatics, Tailoring , Retailing, Tourism, Industrial chemistry , Remote sensing and Journalism from the academic session 2022-23.

Finally, The meeting came to an end with a vote of thanks to the chair and all members present by Dr.(Mrs) Dipti Ray, member IQAC.

  
Principal 30.3-22

Kendrapara Auto. College,  
Principal  
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