## Proceedings of the IQAC Meeting held on 09.12.2021

The 2<sup>nd</sup> IQAC Meeting for the session on 2021-22 was held on 09.12.2021 at 11am in the mini conference Hall under the chairmanship of Dr. R.P.Tripathy, Principal and Chairman of IQAC. The following members of the committee were present.

- 1. Dr.R.P.Tripathy, Principal-cum-Chairman
- 2. Mr. G.C.Behera, Vice Principal
- 3. Dr. P.K.Das, co-ordinator
- 4. Mr. B.M.Bal, Alumni Member
- 5. Dr. Sk. Samsur, (Stake Holder Member)
- 6. Prof. D.Parida (Member from locality)
- 7. Dr. S. Mohanty
- 8. Mr. T.K.Pati
- 9. Dr. G.Dash
- 10. Mr. R.N.Mohanty
- 11. Dr. D.N.Gochhayat
- 12. Dr. P.Mallick
- 13. Mr. R.K.Das
- 14. Mrs. D.Ray
- 15. Mr. D.K.Sarangi
- 16. Dr. S.Behera

The Co-ordinator IQAC, Dr. P.K.Das, read out the resolutions taken in the previous meeting and it was approved unanimously. He also placed the action taken report and other achievement of the college. After discussion on the agenda, the following resolutions are adopted.

- It was resolved on the suggestion of Dr. Gyanindra Dash, member IQAC to incorporate the following points in the plan of action during the current academic session.
- (a) To sign MOU with other reputed institutions
- (b) To make a survey of student satisfaction
- (c) To launch rain water harvesting in the campus
- (d) To start Bio-gas plant and Solar energy system and use of LED bulbs in the campus.
- (e) To ensure plastic free campus and to initiate steps for solid waste management.
- (f) To make the campus green.
- (g) To introduce Braille software in the library
- (h) To construct ramps at necessary places of the college for the benefits of handicapped beneficiaries.
- (i) To procure an E-Rickshaw for use in the campus.
- It was resolved to provide a copy of the IQAC guideline to the members to enlighten them regarding their role and function.
- It was also resolved to initiate steps to ensure registration of research journal, 'Quintessence' in the UGC care list.

- 4. It was resolved to install a weather station gadget for studying the day to day weather condition.
- It is resolved for documentation of day to day events of the college and the following members
  would constitute a committee to prepare the reports by every evening and uploaded the same in the
  website.
  - (a) Dr. P.Mallick, Convenor
  - (b) Mr. T.K.Pati & Mr. A.C.Moharana(Drafting of reports)
  - (c) Mr. R.K.Das & Dr. D.Sarangi (Uploading of reports)
- 6. It is further resolved that the college will handle it s own website independent of the host as it is now.
- 7. On the suggestion of the Principal, Dr R.P. Tripathy, It is resolved to depute Dr. D.N. Gochhayat, a member of IQAC to guide and assist the preparation of the autonomous examination cell for presentation before the expert team concerned.
- 8. In view of the urgent situation created in the academic and office management of the college, It is resolved to put these two separate items in the agenda of the next meeting for discussion.
- 9. The members requested the Principal to arrange required funds for holding of National Seminars of Departments like Physics Chemistry, Zoology, Commerce and Education since the Autonomy budget is limited within Rs.1 lakh (Rupees one lakh)only which is insufficient for the purpose.

Finally the meeting came to an end with a vote of thanks to the chair and the all members present by Dr. Pravakar Mallick, teacher in charge UGC.

Principal-cum-chairman

Kendrapara Autonomous Coffege Kendrapara

