

Proceeding of the IQAC Meeting held on 10.01.2020

The IQAC meeting of the college was held on 10.01.2020 at 11am in the Mini-Conference Hall under the Chairmanship of Dr.R.P.Tripathy, Principal cum-Chairman of the IQAC. The following members of the committee were present:

1. Dr.R.P.Tripathy, Principal-cum-Chairman
2. Dr.P.K.Das, Co-ordinator
3. Prof.N.K.Parida, Alumni Member
4. Prof. B.Dash, Local Community Member
5. Prof. D.Parida, (Stake Holder) Member
6. Prof. G.C.Behera, Vice-Principal
7. Dr. S. Samal Member
8. Mr. T.K.Pati, Member
9. Mr. R.C.Patra, Member
10. Dr.D.N.Gochhayat, Member
11. Dr. P.Mallick, Member
12. Dr. S. Behera, Member

The Co-ordinator, IQAC, Dr.P..K.Das readout the resolution taken in the previous meeting and it was approved unanimously. He also placed the action taken report and other achievements of the college during the academic session 2019-20. After discussion on the action taken report, the following resolutions were adopted.

- 1) It was decided to hold IQAC meeting in every 3 months as per the guideline.
- 2) It was resolved that a sum of Rs.2.00 lakhs would be kept apart as seed money for the purpose of research work. Scholars from among the faculties engaged in research work may utilise this fund with the approval of the Research Committee. It is further resolved that a research committee would be formed to work out modalities to select such scholars for financial benefit from the said fund.

- 3) It was also resolved to inform all the departments to hold National and State level seminars. A part of the seminar expenses may be met from the research fund as and when necessary for a very fruitful seminar. The event of the seminars (students, extramural, state/national) would be well documented for referral purpose.
- 4) The committee also resolved to publish in book form some of the selected project papers prepared by the students.
- 5) As an extension activity, it was resolved to hold a seminar on Cybercrime and environmental awareness by Computer Science/ Psychology and Zoology, Botany, Environmental Science/ Geography Departments respectively out of Autonomy Grant 2019-20 @ Rs.10,000/- each.
- 6) The committee resolved that two separate orientation programme would be held both for teaching faculties and non-teaching staff of the college while research methodology would be core area for the teaching faculties and service rule/ finance rule would be the core area for non-teaching staff. No. of delegates for this programme from outside the college should not be more than 20.
- 7) It was decided to intimate Dr. P.K.Dash and Dr.B.C. Behera former Co-ordinators of IQAC for the preparation of AQAR report of the years 2016-17 and 2017-18 respectively.
- 8) It was also decided by the members of IQAC that a team of faculties comprising of Dr.P.Mallick, Dr.S.Behera, Mrs Dipti Ray, Mr. N.P.Nayak and Mr. Rakesh Kr.Pradhan would be requested to take care of backlog (2016-17, 2017-18, 2018-19) AQAR preparation by 25th Feb 2020.
- 9) It was unanimously decided to organise an IQAC seminar on 29.01.2020. Dr.Prabhat Kr. Sahoo, Head , Dept.of Education, Allahabad University (U.P) shall be resource person for the said seminar. The topic of the seminar was chosen as "Quality Assurance in Higher Education Institutions".
- 10) It was further resolved to form a committee from among the IQAC members with one such member from outside the faculties to select the awardee for the Dinabandhu Sahoo memorial award instituted in honour of the founding President of the college on the college foundation day i.e. on 12th February of each year as one of the best practice of the college.
- 11) It was also resolved to activate NSS unit of the college. Further, the Language Lab and Smart class room needs to be activated and classes should be engaged in these rooms.
- 12) It was decided to hold a mock visit for autonomy extension work.

Finally the meeting ended with a vote of thanks to the chair and all present by Sri G.C. Behera, Vice-Principal of the college.

(Signature)
(Coordinator) 10.01.2020

(Signature)
10.01.20
PRINCIPAL
Principal
Kendrapara Autonomous College
Kendrapara

Proceeding of the IQAC Meeting held on 13.03.2020

The IQAC meeting of the college was held on 13.03.2020 at 11am in the Mini Conference hall under the Chairmanship of Dr. R.P.Tripathy, Principal cum Chairman of IQAC. The following members of the committee were present.

1. Dr.R.P.Tripathy, Principal-cum-Chairman
2. Dr. P.K.Das, Co-ordinator
3. Prof. N.K.Parida, Alumni member
4. Prof. D.Parida (Stake holder)
5. Prof. G.C.Behera (Vice-Principal)
6. Dr. S.Samal, Member
7. Mr. T.K.Pati, Member
8. Mr. S.Ali, Member
9. Mr. R.C.Patra, Member
10. Mr. D.N.Gochhayat, Member
11. Dr.P.Mallik, Member
12. Dr. S.Behera, Member

The Co-ordinator, IQAC, Dr.P.K.Das readout the resolutions taken in the previous meeting and it was approved unanimously. He also placed the action taken report and other achievements of the college. After discussion on the action taken report, the following resolutions were adopted.

1. The AQARs for IAQC for five years (from 2014-15 to 2018-19) have been prepared. The members expressed their appreciation over this effort and suggested that the reports be submitted immediately to the UGC for settlement of IQAC account.
2. For preparation of AQAR for the expected NAAC inspection in the last quarter of the year 2021, seven committees were formed and duty assigned as under.

a) Curriculum aspects- Co-ordinator- Mr. R.C.Patra

Members- Mr. B.R.Puhan, Mrs. A.A.Nayak

b) Teaching-learning and evaluation- Co-ordinator, Dr. Ramanath Mohanty

Members- Dr.R.M.Dash, Dr. R.Kar and Mr. A.K.Das

c) Research, Innovations and Extension- Co-ordinator- Mrs. Dipti Roy

Members- Dr. Ananda Ch.Nayak, Mr. Himanshu Sekhar Nayak

d) Infrastructure and learning resources- Co-ordinator- Mr. T.K.Pati

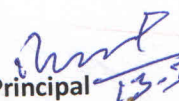
Members- Dr.Sk.Habib, Dr.Suresh Ku.Das and Mr. S.K.Patra

- e) Student support and progression- Co-ordinator- Mr. M.K.Mishra
Members- Mrs. Y.Padmavati, Ms. Nirupama Parida, Mr. Rakesh Ku.Pradhan
- f) Governance, leadership, management—Co-ordinator- Dr. G.P.Sarangi
Members- Mr. T.K.Bhuyan, Mr. P.K.Sahoo
- g) Institutional values and best practices- Co-ordinator- Dr. S.Samal
Members- Dr. G.C.Das and Mr. A.C.Moharana

The committee members are requested to submit the activity reports separately for 2016-17, 2017-18 and 2018-19 to Dr. P.K.Das, Co-ordinator IQAC within two weeks.

3. Members suggested that a committee be formed for taking geo-tagged photographs of all the events organised in the college for uploading the photographs on the college website for documentation and publication of the news of events in the print and electronic media. We are at serious loss in the absence of proper documentation of the college events at the times of various inspections of the college.
4. Members also suggested that the matter of providing wi-fi facility in the campus may be accelerated.
5. Other areas on which members laid down emphasis include
- a) Renovation and repair of the college canteen.
 - b) Upgradation of the central laboratory for research work
 - c) Upload of the college research journal and campus bulletin on the college website from the next session and
 - d) Urging the teachers to register themselves in the Swayam portal for participation in online imparting of teaching as per the NAAC requirement.

Finally the meeting ended with a vote of thanks to the Chair and all present by Dr. S.Behera, Lect. In Zoology and Prof. I/C, UGC.


Principal 13.3.20
Kendrapara Autonomous College
Kendrapara
Principal
Kendrapara Autonomous College
Kendrapara