OFFICE OF THE PRINCIPAL
KENDRAPARA AUTONOMOUS COLLEGE

(Accredited "A" Grade by NAAC)
AT/PO – KAJALA, DIST-KENDRAPARA-754211, ODISHA
E-mail: kendraparacollege@yahoo.co.in, Website- www.kac.edu.in

Notice No: KAC/2390 Date: 21.11.26

Tender Notice

For

Supply & Installation of "**All in One PC, UPS Systems, Multifunction Printer and Public Addressing System**"

To

Kendrapara Autonomous College, Kendrapara

Tender Document No: **KAC/2026-27/ITINFRA/HE/001**

Issued by: **Principal**
Kendrapara Autonomous College,
At/Po/Dist.: Kendrapara, 754211
Odisha

21/11/26.

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SCHEDULE OF TENDER

Tender No.	**KAC/2026-27/ ITINFRA/HE/001**
Name of the Tender Issuer	Principal, Kendrapara Autonomous College, Kendrapara
Scope of Work	Supply & Installation of "**(All in One PC, UPS Systems, Multifunction Printer, Public Addressing System)**" as per Annexure-I
Specifications of the items to be supplied	As per Annexure I
Cost/ Fee of Tender Document	Rs. 1000/- in form of a DD drawn in favour of Principal Kendrapara Autonomous College, Kendrapara. payable at Kendrapara
Earnest Money Deposit (EMD)	EMD- 2% of Tender Value
Date of Issue of tender document	21/11/2026
Last Date & Time for Submission of Bids	05/12/2026, 5.00 PM
Date & Time of Opening of Technical Bids	08/12/2026, 11.00 AM at Mini – Conference Hall of the college
Date & Time of Price Bid Opening	10/12/2026, 11.00 AM at Mini – Conference Hall of the college
Name of the contact person for Communication& Contact Numbers	Dr. Sk. Habib-9853536441, Mr. Rakesh Kumar Pradhan-9853559950
Address for Communication	Principal, Kendrapara Autonomous College, Kendrapara, Odisha-754211

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ELIGIBILITY CRITERIA

The bidders who are desirous for above work require fulfilling the following conditions:

1. Must be registered under GST Act.
2. Must have average annual turnover for the last three years i.e. 2023-24, 2024-25 and 2025-26 should not be less than Rs. 20 Lakhs. The bidder must submit copy of audited balance sheet and profit & loss account certified by the Chartered Accountant along with the acknowledgement of Income Tax return as a proof in the Technical bid.
3. Should not have been blacklisted by any State Govt./ Central Govt. PSU in India. A self-declaration is required as per Annexure IV.
4. Must have a valid PAN.

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BID SUBMISSION

Steps to be followed for submission of Bid:

1. The bid shall be submitted in three parts, the EMD, Technical Bid & the Price Bid.

i) Earnest money Deposit (EMD): Bidder has to submit EMD of required amount in the form of Demand draft drawn in favour of "Principal, Kendrapara Autonomous College, Kendrapara" payable at Kendrapara. The EMD and Tender Cost should be sealed in one envelope marked as "EMD and Tender Cost".

Earnest Money Deposit will not carry any interest. The EMD of unsuccessful bidders will be refunded on acceptance of the work order by the successful bidder. The EMD of successful bidder will be returned on submission of performance security.

The bid not accompanying EMD is liable to be rejected except the bidders having MSME certificate. However, the bidders certified by MSME are need to submit the Tender Cost. MSME certificate should be contained in the envelope of EMD and Tender Cost.

ii)The Technical bid sealed in another envelope marked as "Technical Bid" and shall contain

- The bidder should supply the items as per technical specification mentioned in Annexure-I. The list of items that is available with the tender.
- The bidder should provide details as per Annexure-II, duly filled in, signed and complete in all respects. No alteration modification in the format shall be permitted.
- A self-declaration that the bidder has not been blacklisted by any State Government/ Central Govt. / PSU in India as per Annexure IV.
- Audited balance sheet and profit & loss account along with copy of acknowledgement of Income Tax return of last three financial years.

iii) The Price bid shall be sealed in an envelope marked as "Price Bid" and shall contain the price bid as per Annexure III duly completed in all respects.

Rate quoted should be inclusive of GST. No price increase on account of change in tax structure, duties, levies, charges etc. shall be permitted.

The three separate envelope containing EMD and Tender Cost, technical bid and price bid should be sealed in one envelope and should be addressed as per tender schedule super-scribed as "**All in One PC, UPS, Multifunction Printer and Public Addressing System,".**

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GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.

1. Bidder shall prepare the bid and submit it in a sealed envelope addressed to Principal, Kendrapara Autonomous College, Kendrapara, At./Po. Kendrapara, Odisha-754211 and send it through **Speed Post/Registered Post/Courier only** (no hand delivery will be entertained). Each envelope should bear the name of bidder, along with the tender number. However the authorities shall not be responsible for postal and other delays in receipt of the bids.

2. Bidders are requested to check for any notice/amendment/clarification etc. to the Tender Document through the website **www.kac.edu.in / Notice board of the office of Kendrapara Autonomous College**. No separate notification will be issued for such notice amendment/clarification etc. in the print media or individually.

3. The bidders should note that prices should not be indicated in the Technical bid and should be quoted only in the Price Bid as per **Annexure III**. In case the prices are indicated in the Technical bid, the bid shall stand rejected.

4. Opening of technical BID:

The Technical proposal will be opened on **08/12/2026 at 11.00 A.M** in the presence of the Technical and Purchase Committee and bidders/representative of the bidders. No separate intimation will be given to the bidders in this regard.

6. Evaluation process:

Technical proposals will be evaluated on the basis of compliance to eligibility criteria, technical specification and other terms and conditions stipulated in the tender document. Financial proposal will be opened on **10/12/2026** only of those bidders who qualify in the technical evaluation. The Committee reserves the right to reject any or all the tenders without assigning any reason thereof.

7. Award of Contract:

Financial bids with lowest price quotation for the assignment as per Annexure-III will be considered for negotiations and awarded of contact. However, where there is tie between bidders in lowest evaluation package price, the person having highest financial turnover in the preceding 3 financial years will be given preference.

8. The bids not submitted in prescribed format or in prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.

9. All the information as called for in the tender document should be submitted truly clearly, legibly, transparently, unambiguously and without using abbreviations.

10. In the financial bid the total figures should be written in figures followed by words.

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11. Each page of the tender document should be signed by the bidder with seal in token of having understood and accepted the terms and conditions of the contract and serially numbered and page marked.

12. A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening tenders.

13. The Tendering Authority reserves the right to accept any bid and to annul the bid process and reject all bids at any time prior to award of contract, without assigning reasons and without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action.

14. All the transit risks shall be the responsibility of the supplier.

15. All the disputes shall be subjected to the jurisdiction of Civil Courts situated in Kendrapara.

16. Any matter which has not been covered under these provisions shall be governed as per the provisions of Odisha General Financial Rules - 2023.

17. If the work is found un-satisfactory or if the firm dishonours the contract, the performance Security Deposit may be forfeited and the job may be entrusted to another firm. In this regard the decision of the Committee is final and binding on the contractor.

18. Any notice given by one party to the other pursuant to this contract shall be sent in writing to Principal, Kendrapara Autonomous College, At/Po-Kendrapara Odisha, -754211.

19. Payment Terms: All payments will be made within 15 days of submission of invoice based on completion of respective terms and conditions. TDS will be deducted as per rules. The invoice will be raised in favour of Principal Kendrapara Autonomous College, AT/PO: Kajala, Kendrapara, Odisha, 754211.

20. Completion Period: The work shall be completed in all respect within 15 days from the date of issue of work order.

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All in One PC – HP/DELL/Lenovo/ASUS Make

Annexure - I

2. AIO Intel I5

Motherboard	
Chipset Series	Intel Q series
Chipset Number	Intel Q670
Expansion Slot(Mdot 2)	2 or higher
Processor	
Processor Make	Intel
Processor Generation	14
No Of Cores per processor	10 or higher
Processor Base frequency (GHZ)	2.5 or higher
Processor Discription	Intel Core I5
Processor Number	Intel Core i5-14500
Out of band management	NA
Cache (MB)	24
Graphics	
Graphics Type	Integrated
Graphics Card Description	UHD graphics
Size of Memory in case of Dedicated Graphic Card (GB)	0
Size of VRAM in Case of integrated Graphics (MB)	0
Operating System	
Operating System (Factory Pre loaded)	windows 11 Professional
Recovery Image Media	CD from the OEM Stored in partition of Hard disk USB Drive from the OEM /On Line Cloud
OS certification	windows
Memory	
Type of RAM	DDR5
Ram Size (GB)	16
RAM speed(MHZ)	4800
Total no of DIMM Slots Available	4
No of Dimm Slots populated	2
RAM Expandibility	64
Storage	
Types of Drives used to populate the internal Bays	SSD
Number of internal Bays Populated with HDD	0
Capacity of Each HDD	NA
Total HDD Capacity(GB)	0
No of internal Bays populated with SSD	1
Capacity of each SSD (GB)	512
Total SSD Capacity (GB)	512
Optane Memory	0
Display	
Display Size	23.8
Display Type	Non Touch

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Panel Technology		IPS/TN/VA
display Resolution		1920*1080
Availability of Web Cam integrated with display		yes
If yes , Resolution of Web Cam		FHD
Availability of Speakers integrated with display		yes
if Yes , speakers available		2
Connectivity		
Wireless connectivity		Yes
If Yes, Types of wireless connectivity		wifi 6
No of ethernet ports		1
Types of Ethernet Ports		10/100/1000 on board integrated gigabit ports
Bluetooth Connectivity		Yes
If Yes , Version of Bluetooth Availble		Bluetooth version 5.1
	Ports	
No of USB Version 2 Points 0 ports		0
No of USB Version 3 point 2 , Gen 1 Ports		2 or higher
No of USB Version 3 point 2 , Gen 2 ports		3 or higher
No of USB Type C ports		1 or higher
No of serial Ports		0
No of VGA ports		0
No of HDMI Ports		1
No of DP ports		1
	Generic	
Optical Drive		N/A
Audio In		Yes
Audio Out		Yes
Headphone out		Yes
Microphone in		Yes , Dual - Array
Stand		Height adjustable
	Power	
Power supply		Internal(without any adapter)
Power supply capacity (watt)		150 or higher
Minimum power efficiency		85 -90
	Certification	
BIS Registration		Yes
ROHS Compliance		Yes
BEE Energy Star for given model		Yes
Other certification		TCO , UL,FCC, CE, ISO 9001,14001,27001 20001
Mouse connectivity		wired
Type of mouse		optical scroll
Keyboard Connectivity		wired
Type of Keyboard		standard
	Operating Conditions	
Minimum Operating Temperature		5 degree celsius
Maximum Operating Temperature		35 degree celcius
Minimum Operating Humidity		5
Maximum Operating Humidity		90
	Warranty	
Onsite One warranty		5
OS certification		Windows & UBUNTU/Redhat Suse/Linux

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UPS– V Guard/ Frontech/Foxin/API

600 VA UPS

S/N	Parameter	Minimum Specifications
1	Capacity	600 VA or more Line Interactive
2	Technology	Automatic Voltage Regulation
3	Input Frequency Range	50 Hz +/- 5
4	Output Frequency Range	50 Hz +/- 5
5	Input Voltage	160 V 280 V, Single phase AC
6	Output Voltage	180VAC - 250 VAC +/- 10 %
7	Voltage Regulation	+/ 10% (or better)
8	Output Waveform	Modified Sine Wave
9	Output Power Factor	0.6 or more
10	Battery type	SMF-VRLA built-in. Minimum Vah should be 84 Vah
11	Battery make	Exide/Quanta/Uplus/NED/Panasonic /Yuasa/Rocket (Battery
12	Battery Backup	Minimum backup of 15 Minutes
13	Operating Temperature	0 to 40 Degree Celsius
14	Alarms & Indications	All necessary alarms & indications essential for performance monitoring of UPS like mains presence or fail, UPS mode, low battery, overload
		• If input voltage goes outside the range 160V-280V, the system shall switch over to UPS mode.
		• Over Voltage, short circuit and overload at UPS output terminal, no load shut down.
		Under voltage at battery terminal, Battery over charge
15	Protections	It should protect from input voltage variation
16	Certifications	BIS certified at the time of bidding
17	Warranty of UPS and Battery	The UPS warranty must be 3 years, during the contract bidder has to ensure the battery life to provide required backup time & during the contract period as when required bidder has to replace the batteries without additional cost to the tenderer. Batteries support must be up to 3-years
18	Certifications	BIS, ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 20000-1:2011, ISO 27001:2013, ISO 50001:2018

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Multi-Function Printer- HP/Canon/Epson

Specifications

Description of Stores	Multifunction Machine Printer with Minimum 1 Year On Site Warranty, including Cartridge and Power Cord/Adapter
Print Technology	Inkjet
Type of Printing	Colour
Print Paper Size	A4, A3 and Legal
Minimum Print speed per Minute as per ISO/IEC 24734 in A4 Size Monochrome(Black) (in PPM)	21 to 25
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size Colour (in PPM)	21 to 25
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size Mono (in PPM)	11 to 15
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size Colour (in PPM)	11 to 15
Auto Duplexing Printing Capable (Yes/No) (Other Features)	Yes
Optical Document Feeder Type (For Scanning and Copying)	Reverse/Duplex Automatic Document Feeders (RADF/DADF)
Number of Main Paper Trays	2
Connectivity	USB Port ,Ethernet Port ,Wi-Fi

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Public Addressing System- Ahuja/Sony

Receiver	BTA-660M
Speaker	1 x 10" Speaker, 1 x HF Driver
Power Output (Bi-Amp)	40W Max. (LF+HF) LF: 25W Max HF: 15W Max
Input Channels	2 x Mic 4mV/4.7kΩ, 1 x Aux 100mV/47kΩ, Music 100mV/47kΩ, 2 x Wireless MIC
Frequency Response	55-18,000Hz ±3dB (Bi-Amp)
S/N Ratio	60dB
Tone Controls	Bass ±5dB at 100Hz, Treble ±5dB at 10kHz
Digital Player	MP3 player with USB, SD, MMC card reader, Recording function and Bluetooth.
Preamp Output	200mV/600Ω
Protections	AC Fuse: 1 Amp. 250V (T 1A L)
Power Supply	AC : 220V-240V 50/60Hz DC : 12V Car Battery (external), 12V 7Ah Rechargeable battery (built-in)
AC Power Consumption	50VA
Dimensions	W325 x H550 x D280 mm
Weight	14.30 kg approx.

Wireless Microphone: 2 × Hand Held

Max Modulation: 45 dB

Frequency Response: 50 – 15000Hz

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ANNEXURE-II

DETAILS OF THE TENDER

Sl. No.	Particular	
01	Name of the Firm/ Agency/ Company	
02	Registered office Address & Complete postal address	
03	Telephone Number & E-Mail Id	
04	Name of Authorized Signatory (In block Letter)	
05	Contact No. of authorized Signatory	
06	Type of Firm (Proprietary/ Partnership/Pvt. Ltd./ Public Ltd.)	Tender has to provide relevant documents (with the technical bid) as a proof of firm type.
07	Date of Establishment and Experience in business (In number of Years)	Work order to be attached for complying point no. 4 of eligibility criteria
08	GST Registration No.	
09	PAN No.	
10	Details of Earnest Money Deposit i.e. Draft no. date and bank name.	
11	Average annual turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit and Loss A/C for the last 3 years 2023-24, 2024-25, 2025-26	
12	Furnish the names of 3 responsible persons along with their designation, address, Telephone Number etc. For whose organization, you have completed/ work in progress as mentioned in Annexure V and who will be in a position to certify about the performance of your organization.	

Place:

Signature & Seal of the Bidder

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ANNEXURE-III

PRICE SCHEDULE

To

The Principal,
Kendrapara Autonomous College
AT/PO – Kajala, Dist:- Kendrapara, Odisha-754211

Ref.: Bid No..... Dated.....

Sir,

I/We .....hereby offer to supply the following items at the prices and within the period indicated below:

Sl. No.	Name	Qty.	Unit Price (Including GST)	Total Price
Total				

It is herewith certified that we have understood the general Terms and Conditions of the bid and our offer is to supply item strictly in accordance with the requirement and the terms mentioned in the bid.

Note

No change in the Proforma is permissible

Date:

Place:

(Signature and seal of the bidder)

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ANNEXURE-IV

SELF DECLARATION FOR NOT BLACK LISTED

To

The Principal,
Kendrapara Autonomous College
AT/PO – Kajala. Dist:- Kendrapara, Odisha-754211

Ref:- Tender no..... Dated.....

Madam/Sir,

I/ We .....here by confirm that our firm has not been banned or blacklisted by any Government organization/ Financial Institution/ Court/ Public sector Unit/ Central Government.

Date:

Place:

(Signature and seal of the bidder)

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