



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	KENDRAPARA AUTONOMOUS COLLEGE, KENDRAPARA
Name of the head of the Institution	DR RAJENDRA PRASAD TRIPATHY
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06727220215
Mobile no.	9437128742
Registered Email	kendraparacollege@yahoo.co.in
Alternate Email	kendraparaautocollege18@gmail.com
Address	Kendrapara Autonomous College, Kendrapara
City/Town	KENDRAPARA
State/UT	Orissa
Pincode	754211

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	24-Feb-2005
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR PRAMOD KUMAR DAS
Phone no/Alternate Phone no.	06727220775
Mobile no.	9861880166
Registered Email	daspramodakumar@gmail.com
Alternate Email	kendraparaautocollege18@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.kac.edu.in/pdf/AOAR-2018-19%20(1).pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.kac.edu.in/Academic%20Calendar.aspx

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	85.60	2006	21-May-2006	20-May-2011
2	A	3.10	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	20-Sep-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
webinar on 'Covid Pandemic ;Socio Economic Challenges and prospects'	26-May-2020 1	98
Work shop on 'Teachers training and capacity building programme	15-Jul-2019 1	85
New NAAC accreditation process	01-Feb-2020 1	135
Meeting	10-Jan-2020 1	12
Meeting	13-Mar-2020 1	14
Quality Assurance Higher education institution	29-Jan-2020 1	120
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kendrapara Autonomous College	CPE	UGC	2011 1825	5000000
Kendrapara Autonomous College	OHEPEE	World Bank	2020 1825	105000000
Kendrapara Autonomous College	RUSA	STAE GOVT	2020 1825	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Members of the IQAC meet twice during the session to review and recommend the quality enhancement and academics of the college. As per the suggestions of Hon'ble members, departmental level feedback was taken from the students to enhance the teaching learning process. Seminars, workshops and extramural talks were organized which broadened the intellectual horizon of the staff and students and paved way for learning new things. Community development Programmes such as Blood donation through Youth red cross unit was organized which not only helped the needy in the requirement of this rare wealth but also enhanced the social commitment and sacrifice of the donors. As per the suggestion of the IQAC, Awards are given to the Toppers of different subjects, best graduates, best performers in different literary, sports and cultural activities with medals, cash prize and certificates. Under extension activities, a seminar was organized on cybercrime in order to generate awareness about different forms of crime.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Monitoring the Progress of research work through College research cell	Recording the number of Publications in pear reviewed journals and conducting field studies /project activities
Organisation fo Extenson activities such as Seminar on Cybercrime Road Safety etc .	This generates a healthy intellectual atmosphere in the college. Also, this induces a competitive spirit among the students.
To felicitate Toppers of all departments along with sports an liteary Champions	Steps were taken for the redressal of grievances, majorities of the students expressed their satisfaction over the teaching performance of teachers concerned.
Collection of feedback forms from the students on the performance of individula teachers, Course curriculum Library facilities, teaching and evaluation.	Steps were taken for the redressal of grievances, majorities of the students expressed their satisfaction over the teaching performance of teachers concerned.
Sensitizing the students about the culture of the Land	An eminent personality like Swami Samar Panananda Giri, Prajnna Mission was invited to address the students and faculties about Indian tradition and culture for our own well being as well as of the society.
Awarding Honour to an eminent personality of the state in recognition of his/her contribution asa good practice.	Padmashree Ms. Kamala Pujari an eminent Agricultural activist dedicatde to preservation of tradiational paddy seeds of Odisha was honoured on 12th February 2020, the

	Foundation day of the college to acquaint the Students with this good practice as well as to emulate such great personalities in their life.
Organisation of community development programme through NSS/NCC/YRC.	Community development programme through NSS/NCC/YRC were organised in the college which helped in associating the students and staff with the society with strong sense of social commitment.
Organization of Self Defense training Programme for girl students.	Self -defense training programme was held for the girl students which helped in empowering them to be self dependednt and Self relieant in matters of their safety, security, confidence and dignity.
Motivation of the Departments to organize Seminars/Conferences and workshops	Conduct of Extramural Seminars, IQAC Seminars and workshops provided a platform for students and faculty members to interact with eminent persoalities and this helped in enriching the Intellectual understanding of the students in their Subjects.
Reconstitution of Board of Studies with Suitable external members from amongst VC Nominee/Industry/Alumni/other relevant bodies.	Board of Studies of various disciplines were formed as per the guideline and the syllabus of each discipline was prepared which has subsequently approved by the academic council.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	12-Jun-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	17. The institution is successfully running its management information system to help functioning of the college administration. The College

Examination system as well as the accounting system constitutes an integral part of MIS. The college has developed computerized systems for Salary processing of employees. Result processing of different examinations. Further, the financial activities of the college are maintained through CAPA (College Accounting Procedure Automation) Portal, which helps in maintaining the day to day financial transactions and preparation of accounts related documents to meet audit requisites. ? Admission Process is controlled and monitored by SAMS (Student Academic Management System). ? The College has created database of employees through which human resource management is harnessed properly. ? The details of the college and its employees are reflected in PIMS(personal information management system) Again, the management information system through circulars, social media, electronic announcement etc is utilized for dissemination of the information of the college. Display of Notices through college website, SMS service, whatsapp and email etc are provisioned for maintenance and dissemination of necessary information's of the institution for all concerned. This is the enhanced online access process as a transition from the traditional process of MIS continued earlier in documentary and offline mode.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UG-B.A	Eng., Eco., Edu, Geo, Ind. Soc., Pol. Sc., Hist., Psy., Soc, Sans., Hindi, Odia, Math.,Stat, Philo	16/10/2019
BCom	UG-B.Com	Accountancy, Marketing, Management and Finance	16/10/2019
BSc	UG-B.Sc	Phy, Chem, Bot.,	16/10/2019

Zool., Math., Stat.,
Env. Sc., Comp.
Sc.,

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	C-Programming	11/07/2019	UGBsc	11/07/2019
BSc	C++	11/07/2019	UGBsc	11/07/2019
BSc	Python	11/07/2019	UGBsc	11/07/2019
BSc	Sci-lab	11/07/2019	UGBsc	11/07/2019
BA	Computer Basics	11/07/2019	UGBA	11/07/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Geology	27/07/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS	30/07/2019
BA	EDUCATION	30/07/2019
BA	ENGLISH	30/07/2019
BA	HINDI	30/07/2019
BA	HISTORY	30/07/2019
BA	IND. SOCIOLOGY	30/07/2019
BA	MATHEMATICS (ARTS)	30/07/2019
BA	ODIA	30/07/2019
BA	PHILOSOPHY	30/07/2019
BA	POL. SCIENCE	30/07/2019
BA	PSYCHOLOGY	30/07/2019
BA	SANSKRIT	30/07/2019
BA	SOCIOLOGY	30/07/2019
BCom	ACCOUNTING	30/07/2019
BCom	FINANCE	30/07/2019
BCom	MANAGEMENT	30/07/2019
BCom	MARKETING	30/07/2019
BSc	BOTANY	30/07/2019

BSc	CHEMISTRY	30/07/2019
BSc	COMP. SCIENCE	30/07/2019
BSc	MATHEMATICS (SCIENCE)	30/07/2019
BSc	PHYSICS	30/07/2019
BSc	STATISTICS	30/07/2019
BSc	ZOOLOGY	30/07/2019
BSc	GEOLOGY	30/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defense	09/01/2020	230
Spoken Tutorial	11/07/2019	100
Indian Culture	07/02/2020	200
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HINDI	16
BA	EDUCATION	26
BA	ENGLISH	22
BA	Sanskrit	14
BA	HISTORY	15
BA	IND. SOCIOLOGY	14
BA	PHILOSOPHY	7
BA	POL. SCIENCE	22
BA	Economics	18
BA	SOCIOLOGY	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Kendrapara Autonomous College has been initiating the feedback system from different stakeholders as a part of quality assurance and inclusive development

of the institution. The feedback was obtained on some of the important aspects of quality related Institutional processes including the usefulness of the course curriculum, updation of syllabus and quality of teaching methodology adopted by teachers, completion of courses in time and proper evaluation. Feedbacks were also collected upon the usefulness of laboratory, library and infrastructures available. The student's feedback was collected from the students of all the honors departments in which 410 numbers of students from 20 departments had participated. Except Computer, Hostel and Library facility 90 percent of students had expressed their satisfaction over the different criterion of the feedback survey. Teachers were rated in 10 point scale from which 59 of the teachers obtained points from 9-10, 23 obtained 8-9 points, 13 obtained 7-8 points and 5 obtained 6-7 points. Similarly feedback has also been obtained from the Alumni and from former employees of the institution on various aspects of Institutional growth and creation of learning-centric-environment as well as the social responsibility of the institution. Many of the respondents had showed their contentment over the usefulness of courses for employment, development of entrepreneurship, social responsibility as well as success rate of outgoing students. Feedback was also collected from parents during parent-teachers meeting in each department. The respondents highlighted on improvement of library facility and addition of more skill added course. They appreciated teaching methodology of many departments. The IQAC and World bank had also conducted employee satisfaction survey in which 40 numbers of faculties had participated. The faculties from all wings i.e. Arts, Commerce Science had expressed that the academic freedom, course curricular development, administration, evaluation system was excellent. About 99 of the members of faculty expressed that the course content was opportunity oriented, relevant and need based. The feedback was obtained from the employees on different aspects including satisfaction over good governance, facilities available for smooth running of official transaction, cordial relationship between the administration the employees. Much larger number of employees had expressed their positive opinion over the good relationship between the Administration and employees. The consolidated feedback report of all stake holders was placed before a constituted committee comprising of the Principal, IQAC Co-coordinator, and Vice-Principal, Academic Bursar, Administrative Bursars and five senior members of the faculty. The committee analysed the report and submitted it to the Administrative officers for further course of action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	384	2031	366
BSc	Biological Science	96	1402	88
BSc	Physical Science	256	1842	238
BCom	Commerce	384	969	353
BSc	Computer Science	40	212	40
BSc	Geology	32	215	32
MA	Sociology	16	14	14
BBA	Business	32	1	1

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1118	14	76	2	78

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
78	68	11	15	3	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring through proctorial system has been adopted by all the Department of this college. Every faculty member/ mentor guides a group of 30 students throughout the session. The faculty members prepare a list of his/her mentee students and get acquainted with them. Mentors conduct a meeting with their mentees once a week to discuss their problems and issues. The issues are related to academic, non-academic and personal as well. The mentor mentee system aims at: 1. Keeping personal contact with the students in order to know about their studies, health and hygiene, residential problems etc. 2. Giving them guidance for clearing their doubts in different subjects. 3. Advising the students of financially weaker sections to avail of the financial assistance provided by different sources including the college. 4. Encouraging the students to take part in different co-curricular as well as extracurricular competitions such as debating, essay writing, singing etc. 5. Guiding the students to make use of reading rooms for reading journals and newspapers that they cannot afford to buy. 6. Encouraging them for group interaction for overcoming their academic obstacles through peer participation. 7. Advising the students having interest for games and sports to take part in different athletics provided by the college 8. Advising the students to be good human being with moral Principles. 9. Encouraging the students to take active part in seminar activities. Besides the above, special mentoring is imparted to the academically weak students. Very often, proctors pay a visit to nearby messes and residential accommodations to get a first-hand knowledge about the well being of the students. Apart from these students are also to do their best so as to shine in their future life. Above all, the system of mentor mentee builds an extra confidence and sense of security among students. The whole system leads to a better connection between students and teachers and helps to build a friendly and cordial relation between them. Students get a sense of protection because they know that they have someone to go to in case of any eventuality.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1132	78	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

110	78	32	7	23
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG BA	6TH SEM	28/09/2020	27/10/2020
BCom	UG BCOM	6TH SEM	30/09/2020	27/10/2020
BSc	UG BSC	6TH SEM	28/09/2020	27/10/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
3	707	0.42

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kac.edu.in/Course%20outcome%202019-20.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UGBA	BA	HISTORY	15	15	100
UGBA	BA	HINDI	16	16	100
UGBA	BA	GEOGRAPHY	12	11	92
UGBA	BA	ENGLISH	22	18	82
UGBA	BA	EDUCATION	26	26	100
UGBA	BA	Economics	18	18	100
UGBA	BA	IND. SOC.	14	14	100
UGBA	BA	ODIA	22	21	95
UGABA	BA	PHILOSOPHY	7	7	100

UGBA	BA	POLITICAL SCIENCE	22	22	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kac.edu.in/aqar/STUDENT%20FEEDBACK%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	SAINAJ KHATUN	UGC-NET	12/07/2019	UGC
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Build the Enterprise of your Dreams	MSME, Govt of India	25/02/2020
Green chemistry: solution to environmental crisis	Chemistry, Kendrapara Auto College	03/11/2019
Teachers Training and Capacity building	ICSSR and IQAC	15/07/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

No file uploaded.

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Chemistry	1
Computer Science	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
No file uploaded.			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Odia	5
Commerce	1
ECONOMICS	1
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	0	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Modern Odia Drama and Social class	Purbasha Priyadarshini	Muse-India The literacy journal	2020	0	Kendrapara Autonomous College	Nil
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NIL	NIL	NIL	Nill	Nill	Nill	NIL
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	7	11	1
Presented papers	2	1	2	Nill
Resource persons	Nill	Nill	2	4
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yogaday Observation Virtual	Natures Club	2	66
Swachhata Pakawada	Natures Club	11	35
Observation Of Republic Day	Natures Club	37	100
Essay Competition on Swachh Bharat	Natures Club	1	15
Cleaning of Momuments	Natures Club	1	32
Observation of NCC Day	NCC	14	240
Swachha Bharat Abhyan	Natures Club	10	35
Trekking Camp at Darjeling	Natures Club	1	15

Observation of Gandhi jayanti Fit India Awareness Programme	Natures Club	22	62
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Career counselling	Arifin and Kendrapara Auto. College	Career Counselling Programme	5	200
Self defense scheme	NCC	Self Defence Training Programme for Girls	2	230
NSS	Natures Club	Swachha Bharat Abhyan	10	35
NCC	NCC	Observation of NCC Day	14	240
NCC	Natures Club	Swachhata Pakawada	11	35
NCC	Natures Club	Yogaday Observation Vintual	2	66
YRC	Natures Club	Blood donation Camp	3	250
UGC	Deptment of Psychology, Kendrapara Auto College	Seminar in Cyber Crime and Cyper Security	2	40
YRC	Natures Club	1st Aid competition	2	50
Spoken Tutorial scheme	MHRD and Govt. of Odisha	Spoken Tutorial	2	100
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
19750000	5570294

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully)	Version	Year of automation
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software	or patially)		
Smart library	Partially	1	2005
E-granthalaya	Fully	2	2012
INFLIBINET	Fully	1	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25357	2620764	3257	1486245	28614	4107009
Reference Books	30507	3078320	41	14915	30548	3093235
e-Books	80409	Nil	Nil	5900	80409	5900
e-Journals	3828	Nil	Nil	5900	3828	5900
Journals	49	44755	50	42533	99	87288
CD & Video	42	9982	Nil	Nil	42	9982
Library Automation	1	50000	Nil	Nil	1	50000
Weeding (hard & soft)	2889	49223	Nil	Nil	2889	49223

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Pramod Kumar Das	e-Journal	Institutional	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	83	1	2	3	0	7	23	10	0
Added	28	0	0	0	0	0	0	0	0
Total	111	1	2	3	0	7	23	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2817430	1994863	2500000	2154284

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. The Principal- Cum- secretary of the GB takes care of all the assets of the college. He is the overall in-charge of all the facilities and co-ordinates the same through the different Committee and Heads of Departments, Administrative staff, Laboratory attendants, Librarians and Library Assistants. The classrooms/seminar halls in the college premises are cleaned by the support staffs regularly. Any furniture repair needed is attended by the carpenter immediately. The proper and optimal use of electric lights /fans projectors /ACs is ensured. The routine activities of the library are managed by the librarian with the help of library assistance. The college has a vast playground which is utilized by the staff and the students as well for the regular physical exercises and annual sports of the college. The playground, gymnasium, sports infrastructure are under the custody and monitoring of the committee comprised of senior faculty members, PET and coaches of the physical education department. The staff of the computer science department are in charge of maintaining the IT facilities. The computer laboratories and Networking Resource Center (NRC) are also available to staff and students for their benefits. The repair/up-gradation and purchase of hardware and software are also taken care of by the management system and administrative team. The internet and LAN facilities are also fully functional and are properly maintained and monitored by the staff of the computer Science Department. In case of any requirement of the department, Heads request the principal and the requirements are procured promptly by the purchase committee

<http://www.kac.edu.in/Polices.aspx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	43	8600
Financial Support from Other Sources			
a) National	Central Sector, SC/ST/OBC/SEBC, Minority, Inspire, Jindal Foundation Trust, Samaj Releif	750	1498120

	Fund, Abdul Kalam Scholarship		
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Self Defence Training Programme for Girls	09/01/2020	230	Kendrapara Auto. College
Career Council Programme	05/02/2020	200	Arifin and Kendrapara Auto. College
Seminar in Cyber Crime and Cyber Security	26/02/2020	40	Department of Psychology UGC
State Level Seminar on Indian Writing in English	23/02/2020	50	Department of English, Kendrapara Auto. College
Seminar in Indian Culture	07/02/2020	200	Teachers and Students of Kendrapara Auto. College
Yoga and Meditation Day in Virtual Mode	21/05/2020	66	Kendrapara Auto. College
Blood donation Camp	17/06/2020	250	Youth Red Cross Kendrapara Auto. College
Spoken Tutorial	11/07/2019	100	Kendrapara Auto. College Govt. of Odisha
Swachha Bharat Pakhwada	17/03/2020	35	NCC Unit, Kendrapara Auto College
1st Aid competition	20/01/2020	50	Youth Red Cross Kendrapara Auto. College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Career counselling	Nil	127	Nil	4

scheme

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Defence Service	15	4	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	12	BSc	Chemistry	Utkal, Jharkhand Central, Centurian, SOA University, Rourkela Auto. College	PG
2020	12	BSc	Comp.SC	Utkal University, Ramadevi University	PG
2020	5	BSc	Botany	Central University of Hyderabad, Panjab Central University, Berahampur University, North Odisha University	PG
2020	5	Bsc	Math	Utkal Univerisyt, FakirMohan University	PG
2020	11	BSc	Zoology	Central University,	PG, B.Ed

				Karnatak, Keral, Hydarbad, Berhampur University, SOA, KIIT, C enturian, Bha drak Auto. C ollege, DIET, Puri	
2020	11	BSc	Statistics	Utkal University, G.M. Universi ty	PG
2020	7	BA	ODIA	Utkal, Ravenshaw, Ramadevi, Berahamur University, Adaspur Auto. College	PG
2020	4	BA	Hindi	Hydrabad Central University, Koraput Central University, Ramadevi & Ravenshar University	PG
2020	3	BA	Education	Fakirmohan, North Odisha, Ramadevi University	PG
2020	5	BA	History	Fakirmohan ,Utkal, Raven shaw University, Sailabala Women's College	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Kabadi(Men) Dharmasala college,Jaipur 29.10.19to30.10.19	State	8
Cricket(Men) Marsaghai college,kendrapara 29.11.19	State	15
Utkal University Athletic Meet U.N. College, Adaspur, Cuttack 15.11.19 to 17.11.19	State	15
Chess Tournament(Men) MS College, Cuttack 27.09.19 to 28.09.19	State	4
Foot Ball Tournament (Men) Aul College,Kendrapara 19.10.19 to 20.10.19	State	15
Badminton Tournament (Men) P.G. Athletic Club Utkal University 18.11.19.to 19.11.19	State	15
Basket Ball (Women) P.G. Athletic Club Utkal University 23.09.19	State	4
Volley Ball (Men) Patamundai college Kendrapara, 19.09.19 to 20.09.19	State	8
Basket Ball (Men) P.G. Athletic Club Utkal University	State	8
National Sports Day	State	230
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	National	Nill	Nill	NIL	NIL
Nill	NIL	Internat ional	Nill	Nill	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council and representation of students on Academic and administrative bodies committee of the institution. 1. Students are participating in departmental seminars and delivering lectures on different aspects of their subjects, thus they are developing their creativity and

speaking ability. 2. They are taking part in awareness programmes such as road safety, Cyber crime etc. 3. Students of different departments are taking up project works under the guidance of their teachers. 4. Some students have been included in anti-ragging cell of the college. They are dissuading the students not to take part in ragging. 5. Many students are taking up literary and creative writings such as poems, stories essays etc which are being published in college magazine, "THE BALAYA". 6. Students of science faculty organized Science quiz programmes and functions to inculcate the skill and spirit of scientific temperament among the students . 7. Student representatives organized different sports competitions to bring out hidden talents of the students with regards to sports and athletics. 8. Students are also actively involved in NCC and NSS activities such as cleaning college campus, garden etc. This throws light on their sprit of selfless service. Moreover, students are entrusted with the task of judging the teachers on different parameters of academic excellence, teaching methodology at the year end of the academic year through the student feedback system. They are also liable to give their own version of opinion with regard to infrastructure, administration and decision making process of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Kendrapara Autonomous College, Kendrapara has an Alumni Association with twenty three numbers of Members at its initial stage. The Association was registered on 29th of December 2015 under the Society Registration Act of XXI, 1860 bearing no. KNP/3601/58, 2015-16. The first meeting of the Association was Convened in 08.11.2005 under the Presidenship of Dr. Sk. Samsur. The Alumni is managed as well as governed By a vibrant Executive Committee with sixteen number of members and a working committee with five number of Members. It has an Advisory Committee consisting of three number of members. The Executive Body of the Association meets once in a year to meet its vision and mission in the forthcoming year.

5.4.2 – No. of registered Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

9000

5.4.4 – Meetings/activities organized by Alumni Association :

The retired employees meet was organised on 27.12.2019 in the conference hall by the Alumni association

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration is decentralized to a great extent by a delegation of responsibilities with different Heads of Administrations like the Vice-Principal, Heads of departments and Coordinators. Periodical meetings of the constituted committee are held to plan, execute, monitor and evaluate the intend activities both for the current academic year. The bench mark is set for every activity to ensure quality sustenance through combined efforts of all the stake holders. The periodical review of syllabus and curriculum is regularly done for each discipline/departments to upgrade and deliver quality education.

These practices can be monitored concomitantly by the Board of Studies and Academic Council. The faculty members are also involved in the decision-making process at various levels of the college. At the department level, the Head of the department holds the responsibility of motivating and mobilizing opinion, suggestion and feedback from the staff members in all aspects of administration and academics. Individual faculty members are also given responsibilities for smooth functioning at the level of department. The staff members hold various administrative positions which are as follows: Vice-principals, HODs, members of Academic Councils, Co-ordinator of the IQAC Cell, Administrative Bursars, Account Bursars, Finance Bursars and the Governing Body thus creating the platform for the faculty to be actively involved in the decision making process. Furthermore the staff members are encouraged to assist the management in decision making through suggestions of the staff association. Also various Academic and Administrative statutory bodies and committee are involved by the management to facilitate effective decision-making system of the college. The qualitative and quantitative factors of decision by any department are analyzed by the Governing Body. The process of decision making involves the following statutory bodies: the Governing Body, Academic Council, the Board of Studies, Administrative Council, Finance Committee, HODs and Co-coordinators. Apart from these, officials and the student forum has been consulted on matters of concern related to student activities. Admission Committees are headed by the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has constituted different committee from time to time for the process of admission. These Admission Committee are headed by the Principal and assisted by lecturers to look in to the issues related to admission during every academic session. The teacher in charge for the admission ensures the admission process as per the rules framed by the affiliated University and the SAMS. Information of the courses available in the college, eligibility and duration of the courses etc are provided through college prospectus, website, hoardings, newspapers. The personal counselling is also provided to the students by the committees to deal with any confusion related to career as well as personal problems. Also free career counselling are provided to the students and parents related to the courses and the fee structures for the better selection
Curriculum Development	A Well structure procedure is in force for designing the Curriculum of different departments. The curriculum in the college is as per the Utkal

University and UGC guidelines. Several faculty members are involved in the process of course structuring/restructuring restructuring as they are the members of the Board of studies of their respective departments. Academic Bursars of the college are there to look into the overall academic growth as well as quality improvement. Work load of the different departments are distributed as per the strength of the department itself. The examination Committee always ensures smooth and in time conduction of examination. Several faculty members are associated with the Examination Committee of different Universities to frame Question papers and evaluate the answer scripts.

Teaching and Learning

All programmes have the formal pedagogic of teaching and learning within the curriculum with stipulated marks and grades. The pedagogical skills of different departments includes formal teachings, assignments, seminars, projects, field trips, industry visit, internship and laboratory works

Research and Development

At present the faculty members are entrusted with the task of supervision/guidance for the research project of students of their respective departments which is part of the curriculum. Also the faculty members of the college are guiding some PhD Scholars in association with different Universities in the State . The college is also publishing a Annual research journal name Quintessence. The mission of the research and development is to create a better scientific world through research and publications and to train the students and the teachers as well. Some departments has also organized several National seminars funded by UGC. Some departments has also organised the Extramural lectures and some memorial lectures in this year

Library, ICT and Physical Infrastructure / Instrumentation

Our College is well equipped with the most adequate infrastructure in consonance with its growing academic research culture and extension activities. Keeping pace with the latest development, the College infrastructure is regularly updated with the modern techno savvy grades while retaining and entertaining its

essential aesthetics and artistic ambiance. The College hoists its multidimensional programmes in five different blocks- the Main Block, Arts Block, Commerce Block, Physical Science Block, and Life Science Block. There is a library with relevant stock of books, research based journals, magazines, periodicals and newspapers. The library and reading room is well equipped with computers, printers, scanners, photocopiers which are extensively availed by the students. The students are also provided with e-learning facility like INFLIBNET which help the students to get e-books, e-journals, e-magazines, e-thesis etc. There are separate washrooms for boys and girls in the premises. The College Canteen is well spacious and hygienic in terms of cleanliness and providing food services.

Examination and Evaluation

Transparency and continuous evaluation is ensured at the institutional level in terms of the exam process. The students performance is judged continuously through Internal as well as external evaluation process. Similarly group discussion and class tests are held in the class rooms for creating learner centric environment. The autonomous section is entrusted with the task of preparing questions, conducting examinations in time, preparing academic calender etc. Also the autonomy strictly adheres to the strict conduct of examination and smooth evaluation process of students

Human Resource Management

Most of the faculties are recruited through the process of selection carried out by the the Service Selection Board, Government of Odisha as well as Governing body. The President as well as the Secretary of the college is responsible for the enhancement and maintenance of infrastructural facilities of the college with the help of the administrative staff and maintenance team. The IQAC cell of the college behold the performance indicator and learner centric environment of the institution for each academic year. Faculty and staff are encouraged to participate in the self development programme. Various faculty development programmes have been organised from

time to time for the over all development and support staff. The Administrative officer offers 24X7 service requirements especially for electricity, water supply and routine maintenance of the college

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The college has a data management system covering various aspects of academics and administrative activities. The student attendance, continuous internal assessment, registration for the students and the purchase of various requirements are effectively managed through the purchasing committee. The attendance of faculties is recorded and monitored by the Head of the Institution through biometry. There is a provision for online payments for admission into different streams</p>
Finance and Accounts	<p>The Finance Committee also looks into the submission of duly audited statements of resources and application of forms of respective academic year and prepares the budgets for the academic year by taking into account the requirements of the various departments. The budget is presented before the Governing Body for its approval. The committee approves the raising of funds and utilization of the same. The anticipatory income and the proposed expenditure is closely monitored by the Account Bursar. The proper procedure for the procurement of different items have been adopted by the College as per the Odisha Government Financial Rules (OGFR), the Govt. of Odisha. Different accounts are managed through CAPA system as implemented by Govt of Odisha</p>
Student Admission and Support	<p>The college has constituted different committee for the process of admission. These Admission Committee are headed by the Principal and assisted by senior lecturers to look in to the issues related to admission during every academic session. The teacher in charge for admission ensures the process as per the admission rules framed by the affiliated University and the SAMS. Information of the courses available in the college, eligibility and duration of the courses etc are provided through</p>

	college prospectus, website, hoardings, newspapers. The personal counselling is also provided to the students by the committee to deal with any confusion related to career as well as personal problems. Also free career counselling are provided to the students and parents related to the courses and the fee structures for the better selection
Examination	This year due to covid-19 pandemic examinations were held through online mode. Transparency in continuous evaluation is ensured at the institutional level. The students' performance is judged continuously through Internal as well as external evaluation process. The autonomous section is entrusted with the task of preparing questions, upholding examinations in time, preparing academic calendar etc
Planning and Development	The Planning Committee prepares the annual budget for various departments for the funds allocation at the beginning of the year. At the end of financial year departments are required to submit a detailed report on various activities of their respective departments

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Teachers Training and capacity	Workshop on Teachers Training and capacity	15/07/2019	15/07/2019	60	Nil

	Building	Building				
2020	Oneday workshop on NAAC New accreditation framework	Oneday workshop on NAAC New accreditation framework	01/02/2020	01/02/2020	55	20
2020	Lecture on Quest for the Best	Lecture on Quest for the Best	02/01/2020	02/01/2020	30	10
2020	Quality Assurance in Higher Education Institution	Quality Assurance in Higher Education Institution	29/01/2020	29/01/2020	40	20
2019	Green Chemistry: Solution to Environmental Crisis	Green Chemistry: Solution to Environmental Crisis	03/11/2019	03/11/2019	75	25
2020	State level Seminar on Good Governance in India: Challenges, initiatives and opportunities	State level Seminar on Good Governance in India: Challenges, initiatives and opportunities	08/03/2020	08/03/2020	50	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP ON GLOBAL BUSINESS FOUNDATION SKILLS	1	17/09/2019	20/09/2019	4
INDUCTION TRAINING PROGRAMME	5	09/12/2019	22/12/2019	14
REFRESHER COURSE ON UTA FOR PROMOTION	1	08/09/2019	10/10/2019	33
FDP FOR CBCS SYLLABUS OF	1	05/08/2019	11/08/2019	7

ENGLISH				
FDP FOR CBCS SYLLABUS OF ECONOMICS	1	05/08/2019	11/08/2019	7
FDP ON DEVELOPMENT RESEARCH	1	16/12/2019	24/12/2019	9
FDP FOR CBCS SYLLABUS OF ODIA	1	11/01/2020	17/01/2020	7
REFRESHER COURSE IN NCC	1	09/06/2019	10/07/2019	32
FDP FOR CBCS SYLLABUS OF ZOOLOGY	2	06/02/2020	12/02/2020	7
INDUCTION TRAINING PROGRAMME	1	06/01/2020	19/01/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College believes in optimum utilization of resources in order to avoid misuse of financial resources. And the College practices financial prudence through proper audit undertaken by the Government of Odisha as well as the local bodies. The accounts are audited in a regular basis by the Chartered Accountants. The internal audit is also conducted by the College Management itself. All queries raised by the Chartered Accountants are duly clarified.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Academic bursar, vice principal, administrative bursar
Administrative	No	NIL	Yes	Principal, Administrative bursar, Accounts bursar, IQAC Coordinator

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although the college has no formal Parent-Teachers Association still it has several practices which ensure regular interaction between Parent and Teacher meet. Regular parent-teacher meeting are held under the aegis of respective heads of the departments to discuss and find solutions of various challenges generally emerges out for better academic development. This is extremely necessary for the students mental as well as academic growth.

6.5.3 – Development programmes for support staff (at least three)

Training on capacity building of staff have been organised. The college organizes yoga and meditation classes, health checkup camps and recreational activities for its support staff to enable them to be mentally and physically sound. For Administrative and Accounts related skill development activities, the support staff have been facilitated to attend different training programmes organized by Govt bodies/semi Govt bodies/Private bodies from time to time.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Among the post Accreditation initiatives under taken by the college includes 1. To transform the college into a University 2. To open up more and more UG and PG programme to cater the local and national educational needs. 3. To strengthen the Academic linkage with different Universities and college of national and international repute. 4. Expansion of facilities in Hostels. 5. To construct new blocks for the expansion of Infrastructure. 6. To rejuvenate the medicinal garden of the college. 7. To revitalize the research and development programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Quality assurance in higher education	29/01/2020	29/01/2020	29/01/2020	120

	institutions				
2020	IQAC meeting	10/01/2020	10/01/2020	10/01/2020	12
2020	IQAC meeting	13/03/2020	13/03/2020	13/03/2020	14
2020	New NAAC accreditation process	01/02/2020	01/02/2020	01/02/2020	135
2019	Workshop on 'Teachers training and capacity building programme'	15/07/2019	15/07/2019	15/07/2019	85
2020	Webinar on ' Covid 19 Pandemic: Socio Economic Challenges and Prospects'	26/05/2020	26/05/2020	26/05/2020	98
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total annual power requirement of the college is 6720 KWH. Annual power requirement made by renewable energy resources is 876 KWH. To meet this challenge the college has installed some solar panels to feed its annual power requirement.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10
Scribes for examination	Yes	8
Rest Rooms	Yes	44

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	advantages and disadvantages	and contribute to local community					
2020	1	1	05/06/2020	1	Plantation for Happiness in Collaboration with Natures Club NGO	100 nos of trees were Planted on the campus	24
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Seminar on Indian Culture	07/02/2020	A seminar on Indian Culture was held on 07.02.2020 in the conference Hall. Swami Samarpananda Giri, Prajnana Mission delivered a magnificent talk on Various aspects of Indian Culture, The seminar was attended by large numbers of teachers and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plantation for Happiness in Collaboration with Natures Club NGO	05/06/2020	05/06/2020	24
Cleaning of monuments	09/12/2019	09/12/2019	33
Swachh bharaat pakhwarda	17/03/2020	17/03/2020	46
Observation of world Aids Day by youth red cross	01/12/2019	01/12/2019	60
Blood donation camp by YRC	17/06/2020	17/06/2020	250
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution has undertaken various initiatives to make the campus Ecofriendly by adopting following practices: 1. plantation of trees 2. Maintaining solar panels for maximizing renewable energy. 3. Maintaining vermicompost. 4.replacement of bulbs by LED lights. 5. Maintaining the garden. 6. refuse and reduce the use of plastic bags and bottles. 7. Using bio-degradable waste to grow some plants.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Institutional best practices includes 1. Awarding of Dinabandhu Sahu Smurti Samman with a cash prize of Rs. 20000/- and a citation to an eminent personality of the state on the eve of the foundation day of the college. 2. Each year Awards are also given to the toppers and best graduates. 3. Awards are also offered to different literary and cultural champions including medals, cash prizes and certificates.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kac.edu.in/Best.aspx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institution provides financial/academic/personal support to the poor and needy students. PG entrance oriented coaching classes are also taken for slow learners. Institution provides soft skill training to the students for facing the interviews in different competitive examinations in life. Special English classes are also taken for skill development.

Provide the weblink of the institution

<http://www.kac.edu.in/>

8.Future Plans of Actions for Next Academic Year

The plan of action for next academic year includes: 1. Preparing the college for the Cycle-III of assessment and accreditation by NAAC. 2. Strengthening of academic remedial and personal mentoring programme. 3. Improve the quality of teaching and learning environment by interacting with the stake holders. 4. Introducing academic performance index for the member of the staff. 5. The management is preparing for launching PG courses in different departments in the next academic year. 6. To set up smart class room for all honours department, 7. To set up Wi-fi facility in the campus, 8. Upgradation of Gym and play ground, 9. To set up a cretch centre for working women, 10. To open a kinder garden/montessary school for employees of the college,11. Regularization of campus health centre